

# Westec, Inc.

53 N 200 W, Jerome, ID 83338 208-324-3427

## Application for Employment

We are an equal opportunity employer and do not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Equal access to employment, services, and programs is available to all persons.

Applicant name: \_\_\_\_\_ Date: \_\_\_\_\_

Type of work desired: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Social Security #: \_\_\_\_\_ DL #: \_\_\_\_\_ State: \_\_\_\_\_

Date available to start work: \_\_\_\_\_ Employment Desired:  Full Time  Part Time Desired Pay: \$ \_\_\_\_\_ / hour

	Yes	No
Have you applied for a position with our company before?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have your own transportation to get to and from work?	<input type="checkbox"/>	<input type="checkbox"/>
Can you submit proof of legal employment authorization and identity?	<input type="checkbox"/>	<input type="checkbox"/>
Have you been convicted of a felony within the last 7 years?	<input type="checkbox"/>	<input type="checkbox"/>
If "Yes", please explain: _____		
Have you received any traffic violations? If Yes, explain: _____	<input type="checkbox"/>	<input type="checkbox"/>
Do you have any objection to working overtime if necessary?	<input type="checkbox"/>	<input type="checkbox"/>
Are you under 18 years of age, limiting tasks which State law allows you to perform?	<input type="checkbox"/>	<input type="checkbox"/>
Are you currently employed?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have any continuing obligation to service in the military?	<input type="checkbox"/>	<input type="checkbox"/>
Will you voluntarily consent to a pre-employment physical examination and drug and/or alcohol testing if required by us as a condition of employment?	<input type="checkbox"/>	<input type="checkbox"/>
Will you voluntarily consent to skills testing as part of the application process?	<input type="checkbox"/>	<input type="checkbox"/>
Do you know anyone who has worked or currently works for our company?	<input type="checkbox"/>	<input type="checkbox"/>

If yes, please state the person's name: \_\_\_\_\_

How were you referred to us?  Newspaper ad  Agency  Sign  Other \_\_\_\_\_

List any physical limitations that would affect your working in construction \_\_\_\_\_

### Employment History:

Date Month/Yr.	Employer Name/Address/ Phone	Salary / Wage	Position	Reason for Leaving	Eligible for Rehire?
From: To:					
From: To:					
From: To:					
From: To:					

**References:** List 2 reference names, telephone numbers, and years known (do not include relatives or employers):

\_\_\_\_\_  
\_\_\_\_\_

**Education:**

Level	Name/Location of School	# of Yrs.	Graduate?	Major Subjects
1-8				
H.S.				
College				
Other				

**Other Skills & Qualifications**

Summarize any job-related training, skills, licenses, certificates, and/or other qualifications:

Do you have a CDL?  Yes  No

**Understandings**

I hereby authorize Westec, Inc. to contact, obtain, and verify the accuracy of information contained in this application from all previous employers, educational institutions, and references. I also hereby release from liability Westec, Inc. and its representatives for seeking, gathering, and using such information to make employment decisions and all other persons or organizations for providing such information.

**I understand that Westec, Inc. is concerned about my fitness to do the job for which I am applying. One aspect of whether I am fit to do the job is whether I do or do not use drugs and/or alcohol. I understand that I may be asked to submit to a pre-employment physical examination which will include drug and/or alcohol testing. I understand that such testing is voluntary on my part, that I may refuse to submit to testing, and that such refusal may be considered in the Westec, Inc. employment decision. I further understand that, should I submit to said testing, the test results may be released to Westec, Inc. and that the results may be considered in the Westec, Inc. employment decision.**

**With full knowledge of the foregoing, by signing this Application for Employment, I agree to submit to drug and/or alcohol testing at a medical clinic and/or laboratory selected by Westec, Inc. Initial \_\_\_\_\_**

If I am employed, I acknowledge that there is no specified length of employment and that this application does not constitute an agreement or contract for employment. Accordingly, either I or Westec, Inc. can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law.

I understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization upon or before to reporting for work. Failure to submit such proof by that time may result in immediate termination of employment.

I certify that the facts contained in this application, and representations made in the attached Evaluation Form (hereby made a part of this application) are true and complete to the best of my knowledge. I understand that any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered.

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_

Do Not Write Below This Line

Interviewed by: 1) \_\_\_\_\_ Remarks: \_\_\_\_\_  
Recommend  Yes  No

Interviewed by: 2) \_\_\_\_\_ Remarks: \_\_\_\_\_  
Recommend  Yes  No

Hired:  Yes  No Date of Hire: \_\_\_\_\_ Report Date: \_\_\_\_\_ Salary/Wage: \_\_\_\_\_

Department: \_\_\_\_\_ Position: \_\_\_\_\_ Approved: \_\_\_\_\_

# SELF-EVALUATION FORM

APPLICANT'S NAME \_\_\_\_\_

DATE \_\_\_\_\_

**RATE the following area's on a scale of 0 – 5, for experience or for lowest to highest level:**

- 0 = No experience, lots of supervision or lowest level
- 1 = Little experience, fair amount of supervision
- 2 = Average experience, still need help
- 3 = Above average, some help needed (at least one year experience)
- 4 = Do with very little help or supervision (at least two years experience)
- 5 = Do without any supervision and able to demonstrate skills to others (at least three years experience) or highest level

## Carpentry Work

- \_\_\_\_\_ Accurate with skills in sawing, measuring, hammering, & etc.
- \_\_\_\_\_ Hang doors and windows
- \_\_\_\_\_ Able to layout a wall or do an assignment from a set of plans
- \_\_\_\_\_ Do a complete set of stairs, run-rise calculations, lay out stringer, and do complete installation
- \_\_\_\_\_ Able to set grade (level and sloping) with instruments
- \_\_\_\_\_ Able to square a building
- \_\_\_\_\_ Able to put up trusses
- \_\_\_\_\_ Able to build floors

## Concrete Work

- \_\_\_\_\_ Understanding basic concrete practices, compacting, grading, control joints
- \_\_\_\_\_ Knowledge of transit and grade work
- \_\_\_\_\_ Set up concrete screeds for flat work
- \_\_\_\_\_ run bull float, roller bug, edging, hand mag, steel trowel and power trowel
- \_\_\_\_\_ Ability to set up steel or plywood forms

## Metal Application

- \_\_\_\_\_ Able to run metal on walls and roof without sawtooth effect
- \_\_\_\_\_ Accuracy in placing of screws, and proper torque on washer
- \_\_\_\_\_ Able to run trim and make it look good

## GENERAL AREA - Rate yourself on a 1 to 10 scale with 10 being the highest

- \_\_\_\_\_ Management of time, efficient and productive
- \_\_\_\_\_ Implement safety practices
- \_\_\_\_\_ Keep job organized, use materials resourcefully
- \_\_\_\_\_ Ability to hustle, quality of work, quantity of work
- \_\_\_\_\_ Respect of company equipment or borrowed equipment
- \_\_\_\_\_ Have the ability to apply basic construction technique to areas of work not previously experienced in
- \_\_\_\_\_ Arrive at job site early enough every day, and be prepared to start work on time
- \_\_\_\_\_ Accurate in reporting time worked, breaking time into proper jobs & categories
- \_\_\_\_\_ Able to keep busy, search out additional tasks

## EQUIPMENT - Please indicate the years of experience

\_\_\_ Grader \_\_\_ Backhoe \_\_\_ Forklift/Gradall \_\_\_ Skid Steer \_\_\_ Other \_\_\_\_\_

## TOOL LIST - Please mark the ones you can, both use and will to have available at work

- |                           |                             |                        |
|---------------------------|-----------------------------|------------------------|
| ___ Carpenter's pencil    | ___ Utility knife           | ___ Wood chisels – set |
| ___ Tape – 25' & 100'     | ___ 2# short sledge Hammer  | ___ Tin snips          |
| ___ Square – Tri or Speed | ___ Handsaw                 | ___ Mag Float          |
| ___ Finish hammer         | ___ Set of screwdrivers     | ___ Trowel             |
| ___ Framing hammer        | ___ Level                   | ___ Boots (concrete)   |
| ___ Nail Apron            | ___ Hacksaw – Heavy Duty    | ___ Flashlight         |
| ___ Chalk line            | ___ Wrenches - 1/4" TO 7/8" | ___ Files – Assorted   |
| ___ Nail sets             | ___ Pliers (tying wire)     | ___ Ear Plugs          |
| ___ Cat's paw             | ___ Wrecking Bar            | ___ Safety glasses     |
| ___ Dry line              | ___ Crescent Wrench – 12"   | ___ Hard Hat           |
| ___ Framing Square        | ___ Vice Grip Pliers        | ___ Pouch or belt      |